

2022-2023

**American Preparatory Academy**  
*West Valley 3: Secondary*

School Improvement Plan

## **West Valley 3 School Profile**

7-12th Grades

3636 West 3100 South  
West Valley City, UT 84120

Office Hours  
M-F 8:00am-7:00pm

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## **West Valley 3 Secondary**

7th-12th Grades

Craig Peterson  
Secondary Director  
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Jake Winegar  
High School Director  
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Tammy Okelberry  
Director of Support Services  
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Aylin Gharabighi  
Junior High Assistant Director  
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Alvaro Ramirez  
Junior High Director  
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Jeff Bodell  
Athletic Director  
jbodell@apamail.org

**West Valley 3 SIP Team- Members Responsible for this Plan**

<i>Position</i>	<i>Name</i>	<i>Signature</i>	<i>Date</i>
Secondary Director	Craig Peterson		
High School Director	Jacob Winegar		
Director of Support Services	Tammy Okelberry		
Junior High Director	Alvaro Ramirez		
Assistant Junior High Director	Aylin Gharabighi		

**American Preparatory Academy’s Core Goals:**

1. Progress each student at least one grade level in core subjects (Reading, Language Arts, Mathematics, and Science).
2. Provide opportunities for students to become well-rounded and educated in general subjects.
3. Ensure students with special needs are identified and provided with appropriate services.
4. All students will be educated in learning environments that are safe, drug-free, and conducive to learning.
5. Ensure ELL students are identified and provided with appropriate English instruction.
6. Provide effective parental communication and opportunities for parent involvement.

## West Valley 3 Data Reports

Ongoing data collection provides APA an opportunity to analyze our district's effectiveness and areas of improvement for our students, teachers, staff, and families. Our data includes end-of-year assessment scores, parent surveys, student behavior, and school demographics. Our data for West Valley 3 can be found in the Comprehensive Needs Assessment. The District School Improvement Plan has further details on district-wide initiatives and goals.

WV3							
2021-22	7	8	9	10	11	12	TTL
Student Count	204	186	174	127	98	75	<b>864</b>
New Enrollment	27	28	31	11	<5	0	<b>99</b>
New Enroll. %	13%	15%	18%	9%	2%	0%	<b>11%</b>
Attendance %	95%	96%	96%	93%	95%	91%	<b>95%</b>
Female	110	93	89	71	53	48	<b>464</b>
Male	94	93	85	56	45	27	<b>400</b>
Ethnicity (H)	150	119	119	99	70	50	<b>607</b>
Ethnicity %	73.53%	63.98%	68.39%	77.95%	71.43%	66.67%	<b>70.25%</b>
White (W)	24	23	22	12	14	7	<b>102</b>
Am. Indian (I)	0	0	<5	0	0	0	<b>&lt;5</b>
Asian (A)	9	22	20	7	8	13	<b>79</b>
Black (B)	15	18	12	8	5	<5	<b>61</b>
Pacific Isl. (P)	6	<5	0	<5	<5	<5	<b>14</b>
Minority %	14.71%	23.66%	18.97%	12.60%	14.29%	24.00%	<b>17.94%</b>
SPED	22	22	17	6	8	6	<b>81</b>
SPED %	10.78%	11.83%	9.77%	4.72%	8.16%	8.00%	<b>9.38%</b>
F/R Lunch	138	111	96	85	53	41	<b>524</b>
F/R Lunch %	67.65%	59.68%	55.17%	66.93%	54.08%	54.67%	<b>60.65%</b>
Lim. Engl. (LEP)	107	93	72	42	17	17	<b>348</b>
LEP %	52.45%	50.00%	41.38%	33.07%	17.35%	22.67%	<b>40.28%</b>

## Review of West Valley 3 Goals for 2021-2022

**Goal #1: Secondary teachers will update grades in Skyward each week by Friday before leaving the campus, according to policy in the APA Staff Manual.**

	Action Item	Focus Area	Person(s) Responsible	Timeframe	Status	Evidence of Completion
1.1	Increase teacher training and expectations for timeliness of student assignment grading and at least weekly uploading of those grades in Skyward.	Skyward	Al Ramirez	2021-2022	Ongoing	Trainings throughout training week and trainings at faculty meetings

**Goal #2: Improve ACT scores in all subject areas.**

	Action Item	Focus Area	Person(s) Responsible	Timeframe	Status	Evidence of Completion
2.1	Targeted practice in testing time management in all subjects	ACT College-ready exam	Department Chairs	2021-2022	Ongoing	West Valley 3 CNA 2021-22

**Goal #3: Increase secondary teacher effectiveness.**

	Action Item	Focus Area	Person(s) Responsible	Timeframe	Status	Evidence of Completion
3.1	Provide at least two admin coaching visits a year per teacher (one per semester).	Classroom Effectiveness	Craig Peterson	2021-2022	Ongoing	Will carry goal over with Brittney Kempema coaching

**Goal #4: Enhancement for Accelerated Students Goal (AP): Increase participation of ELL students in AP programs to be more representative of our student ELL population.**

	Action Item	Focus Area	Person(s) Responsible	Timeframe	Status	Evidence of Completion
4.1	Hold campus Parent Orientation nights hosted at our secondary schools allowing all families, ELL and others, the opportunity to attend their current campus. This parent night is presented in English and Spanish at our high-ELL campuses.	College-Readiness (AP Participation)	Craig Peterson	2021-2022	Ongoing	Agendas from Parent Orientation, video of Parent Orientation
4.2	Reach out to families classified as ELL whose students have demonstrated interest in AP classes and help them understand their options.	College-Readiness (AP Participation)	Tammy Okelberry	2021-2022	Ongoing	Ongoing

**Goal #5: Increase Parent Involvement and participation**

	Action Item	Focus Area	Person(s) Responsible	Timeframe	Status	Evidence of Completion
5.1	Present and communicate volunteer opportunities more clearly	Parent Survey	Teachers, Admin, Cindy	2021-2022	Ongoing	Volunteer bins, communication in newsletter and on learning plans.

5.2	Communicating deadlines and important dates, get them in the newsletter early and repeated runs. Ambassador events, Mason for sports, Lizzy for counseling, Robin for Elementary and Nicole for Secondary	Parent Survey	Robin, Nicole, and Cindy	2021-2022		Weekly team meetings, weekly email to Cindy about what needs to be added, or continued.
5.3	Train secretaries to not put phones on "Do Not Disturb" or on low ringtones.	Parent Survey	Cindy	2021-2022	Ongoing	Weekly secretary team meetings
5.4	Increase parent participation in the annual parent survey. Set the standard that the survey is part of the reenrollment process.	Parent Survey	All Admin, Enrollment Specialist		Continuing	Rewards to students for parent participation. Communicating to the parents the changes that are made for the upcoming school year based off the results from the Parent survey.

**Goal #6: Improve ACT scores in all subject areas.**

	Action Item	Focus Area	Person(s) Responsible	Timeframe	Status	Evidence of Completion
6.1	Targeted practice in testing time management in all subjects	ACT College-ready exam	Department Chairs	2021-2022		Ongoing

**Goal #8: Better involve parents of various backgrounds in our school vision and mission by increasing our parent survey participation and by helping parents be aware of our College-Ready programs and our AP offerings.**

	Action Item	Focus Area	Person(s) Responsible	Timeframe	Status	Evidence of Completion
7.1	Increase Parent Survey participation to 60% in secondary	Parent Survey	Craig Peterson	2021-2022		Percent of students whose parents filled out the survey
7.2	Hold campus Parent Orientation nights hosted at our secondary schools allowing all families, ELL and others, the opportunity to attend their current campus. This parent night is presented in English and Spanish at our high-ELL campuses.	College-Readiness (AP Participation)	Craig Peterson	2021-2022		Agendas from Parent Orientation, video of Parent Orientation

**Goal #8: Increase secondary classroom coaching.**

	Action Item	Focus Area	Person(s) Responsible	Timeframe	Status	Evidence of Completion
8.1	Provide a secondary coach to visit classrooms and provide observations and feedback throughout the school year.	Classroom Effectiveness	Craig Peterson	2021-2022		Brittney Kempema hired as part-time coaching

**Goal #9: Give added focus and attention to English Language Learners to ensure WV2 students are not identified for TSI in this student group for two consecutive years (above the lowest 5% of ELL students in the state).**

	Action Item	Focus Area	Person(s) Responsible	Timeframe	Status	Evidence of Completion
9.1	Targeted groups in secondary for Math and English, including smaller more individualized classes, after school teacher support and free tutoring to students every day for up to three hours. Interventions that meet ESSA's evidence-based requirements ... <b>(TSI standard goals reported to Lisa including responsible Parties, Timelines and Target Measures.)</b>	Aspire+, RISE and ACT results	Craig Peterson, Jake Winegar, Matt Hymas, Eryn Woolston, Julie Rodriguez	2021-2022		End of year data, RISE scores, ACT and Aspire+ scores

**Goal #10: TSI-Targeted School Improvement Goal. Work to ensure state identified subgroups: English Language Learners, Students with Disabilities, Hispanic, Pacific Islander, and Black students are not identified for TSI for two consecutive years.**

**TSI Identification:** the lowest 5% of students in those demographic categories in the state

**Identified Subgroups:** English Language Learners (Elementary and Secondary)

	Action Item	Focus Area	Person(s) Responsible	Timeframe	Status	Evidence of Completion
10.1	Targeted groups in secondary for Math and English, including smaller more individualized classes,	RISE	Academic Directors	2021-2022		End of year data from RISE scores
10.2	See District and Secondary Goals for all subgroups on the American Prep website under Parent Resources.	RISE	Academic Directors	2021-2022		End of year data from RISE scores

## West Valley 3 Goals for 2022-2023

**Goal #1: Continue to improve ACT scores in all subject areas and return to pre-Covid test scores.**

	Action Item	Focus Area	Person(s) Responsible	Timeframe	Status	Evidence of Completion
1.1	Targeted practice in testing time management in all subjects	ACT College-read y exam	Department Chairs	2021-2022	Ongoing	Bell ringers, offerings during Winterim

**Goal #2: Assist secondary teachers in classroom effectiveness by helping them move up at least one level during the year.**

	Action Item	Focus Area	Person(s) Responsible	Timeframe	Status	Evidence of Completion
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2.1	Provide at least two admin coaching visits a year per teacher (one per semester).	Classroom Effectiveness	Craig Peterson	2022-2023	Ongoing	Each teacher in the secondary will move up one level
2.2	Utilize coaches to assist teachers in instructional improvement.	Classroom effectiveness	Craig Peterson	2022-2023	ongoing	More recommendations to move teachers up to a new level.
2.3	Provide peer mentors for new teachers.	Classroom effectiveness	Aylin Gharabighi	2022-2023	ongoing	New teachers will feel supported\

**Goal #3: TSI-Targeted School Improvement Goal. Work to ensure state identified subgroups: English Language Learners, Students with Disabilities, Hispanic, Pacific Islander, and Black students are not identified for TSI for two consecutive years.**

**TSI Identification:** the lowest 5% of students in those demographic categories in the state

**Identified Subgroups:** English Language Learners (Elementary and Secondary)

	Action Item	Focus Area	Person(s) Responsible	Timeframe	Status	Evidence of Completion
3.1	Targeted groups in secondary for Math and English, including smaller more individualized classes	Aspire+, RISE and ACT results	Craig Peterson, Jake Winegar, Al Ramirez, Tammy Okelberry, Aylin Gharabighi	2022-2023	Ongoing	End of year data, RISE scores, ACT and Aspire+ scores
3.2	After school teacher support and free tutoring to students every day for up to three hours.	Homework completion	Jake Winegar, Mikey Unsworth, Al Ramirez	2022-2023	Ongoing	Homework completion data sheet
3.4	See District and Secondary Goals for all subgroups on the American Prep website under Parent Resources.	Aspire+, RISE and ACT results	Academic Directors	2022-2023	Ongoing	End of year data, RISE scores, ACT and Aspire+ scores

**Goal #4: Help Parents increase their Involvement and participation**

	Action Item	Focus Area	Person(s) Responsible	Timeframe	Status	Evidence of Completion
4.1	Present and communicate volunteer opportunities more clearly with enough advanced notice to allow them to arrange their schedules to assist.	Parent Survey	Teachers, Admin, Ambassadors	2022-2023	Ongoing	Volunteer bins, communication in newsletter and on learning plans.
4.2	Better utilize the newsletter to communicate deadlines and important dates. Ambassador events, Bodell for sports, Lizzy for counseling	Parent Survey	Leticia Lautaimi	2022-2023		Weekly team meetings, weekly email to Leticia about what needs to be added, or continued.
4.3	Train secretaries to not put phones on “Do Not Disturb” or on low ringtones.	Parent Survey	Admin	2022-2023	Ongoing	Weekly secretary team meetings



4.4	Increase parent participation in the annual parent survey. Set the standard that the survey is part of the reenrollment process.	Parent Survey	All Admin, Enrollment Specialist	2022-2023	Continuing	Rewards to students for parent participation. Communicating to the parents the changes that are made for the upcoming school year based off the results from the Parent survey.
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