

**The Minutes - Approved
Regular Governing Board Meeting
Utah Charter Academies**

All meeting materials are available at links on the meeting [agenda](#).

August 25, 2022
7:08 p.m.

APS District Office: 12894 S. Pony Express Rd., Unit 600, Draper, UT/Google Meet Hybrid Meeting
 Board Members Present: Ted Heap, Stephanie Henderson, Dee Henderson, Thomas Young (joined periodically),
 Brad Blanchard (joined 7:49 p.m..)
 Board Members Absent: None
 Staff Present: Carolyn Sharette, Lisa Brunson, Jen Walstad, Jeremiah Brennan, David Sharette, Clarke
 Headlee, Kate York, Peri Daley, Casey Crellin, Daniel Baker, Tim Evancich, Jonah
 Crowley
 Guests Present: None

1 Welcome

1.1 Upon determining the presence of a quorum, Dee Henderson welcomed the board members that were present at 7:08 pm.

2 Presentation and Comments

2.1 Public Comment - The chair invited public comment. None was given.

3 Consent Agenda

3.1 Items include:

- 3.1.1 Minutes from July 28, 2022 board meeting.
- 3.1.2 A-2.3.2 District Parent and Family Engagement Policy - Details included in the board brief linked on the meeting agenda.

3.2 Motion: To approve the August 2022 Consent Agenda.

- 3.2.1 Moved: Stephanie Henderson
- 3.2.2 Second: Ted Heap
- 3.2.3 Vote:

	DH	BB	TH	SH	TY
Aye	X		X	X	
Nay					
Abstain					

4 Board Business

4.1 TSSA Policy Amendment, including the TSSA framework - Lisa Brunson

4.1.1 Lisa Brunson provided an overview of the amendments to the TSSA Policy, including amendments to the TSSA framework and the development of TSSA Plans. Details included in the board brief linked on the meeting agenda. The TSSA Plan for the upcoming school year will be presented at a later date.

4.1.2 Motion: To approve the amended Teacher and Student Success Act Policy, including the TSSA Framework, as presented.

- 4.1.2.1 Moved: Stephanie Henderson
- 4.1.2.2 Second: Dee Henderson
- 4.1.2.3 Vote:

	DH	BB	TH	SH	TY
Aye	X		X	X	
Nay					
Abstain					

4.2 Campus School Improvement Plans - Lisa Brunson

4.2.1 Lisa Brunson presented the Campus School Improvement Plans for the 2023 fiscal year. Details included in the board brief linked on the meeting agenda. The board reviewed the

Campus Plans. The board determined that a vote was not necessary in order to approve the Campus SIPs.

4.3 Targeted School Improvement Plans - Lisa Brunson

4.3.1 Lisa Brunson reviewed the Targeted School Improvement Plans. Carolyn Sharette provided additional clarification on how Targeted Schools are determined. Due to COVID assessment disruptions, APA’s TSI schools have until 2024-2025 to exit TSI Status. Details included in the board brief linked on the meeting agenda.

4.3.2 Motion: To approve the Campus FY23 Targeted School Improvement Plans as presented.

4.3.2.1 Moved: Ted Heap

4.3.2.2 Second: Dee Henderson

4.3.2.3 Vote:

	DH	BB	TH	SH	TY
Aye	X		X	X	
Nay					
Abstain					

4.4 Title IA Schoolwide Plans - Lisa Brunson

4.4.1 Lisa Brunson presented the FY23 Title IA Schoolwide Plans for West Valley 1 and West Valley 2&3. Details included in the board brief linked on the meeting agenda.

4.4.2 Motion: To approve the Title IA FY23 Schoolwide Plans as presented.

4.4.2.1 Moved: Ted Heap

4.4.2.2 Second: Stephanie Henderson

4.4.2.3 Vote:

	DH	BB	TH	SH	TY
Aye	X		X	X	
Nay					
Abstain					

5 Management Company Report

5.1 Management Accountability Report

- 5.1.1 Elementary EOY Grade Distribution - Jen Walstad presented the end of year Elementary grade distribution report by campus and grade level for the 2021-2022 school year.
- 5.1.2 Campus Highlights - Carolyn Sharette reviewed the highlights provided by each campus.
- 5.1.3 Enrollment - Carolyn Sharette presented the 2022-2023 school year counts compared to last year. Salem’s enrollment counts are the highest numbers yet.
- 5.1.4 ACT Scores - Daniel Baker reviewed the 2021-2022 ACT scores. English ACT scores have been trending up.
- 5.1.5 Human Resources - Jeremiah Brennan reviewed the employee retention counts and the current open positions for all campuses.
- 5.1.6 Finance - Casey Crellin presented the July 2022 financials, previously reviewed and discussed by the Board’s Audit Committee on August 19, 2022. APA is currently in process of the FY22 annual audit with Gilbert and Stewart, CPA firm.
- 5.1.7 Compliance - Lisa Brunson reviewed compliance activities to note. The West Valley 1 Sistema afterschool program had an unannounced health and safety inspection on the second day of the program and was compliant in every instance. The State’s ELL/Title III monitoring visit will occur in October 2022.
- 5.1.8 Operations - Tim Evanchich provided updates on all current projects, including complete, in process, and pending projects. Some projects have been delayed due to limited submitted bids.
- 5.1.9 Technology - Clarke Headlee reviewed current IT projects. There is some delay in the controlled visitor access project due to supply chain issues. Clarke Headlee provided an overview of the security system APA will be implementing.
- 5.1.10 Transportation - Jonah Crowley reviewed current updates on transportation, including SUV and buses procurement. One SUV and five buses are deployed and operating.

6 Agenda Items for Future Meetings

6.1 Next Board Meeting will be held September 22, 2022.

7 [Executive Session](#)

7.1 Motion: To adjourn the meeting and move to executive session to discuss pending litigation.

2.1.1 Moved: Dee Henderson

2.1.2 Roll Call Vote:

	DH	BB	TH	SH	TY
Aye	X	X	X	X	
Nay					
Abstain					

Adjourned to executive session

Adjournment at 8:15 p.m.