

The Minutes - Draft
Regular Governing Board Meeting
Utah Charter Academies

All meeting materials are available at links on the meeting [agenda](#).

February 17, 2022
 7:18 p.m.

APS District Office: 12894 S. Pony Express Rd., Unit 600, Draper, UT/Zoom Hybrid Meeting
 Board Members Present: Stephanie Henderson, Ted Heap, Brad Blanchard, Thomas Young (joined 8:06 pm)
 Board Members Absent: Dee Henderson
 Staff Present: Carolyn Sharette, Casey Crellin, Lisa Brunson, David Sharette, Kate York, Jeremiah Brennan, Tim Evancich, Peri Daley
 Guests Present:

- 1 Welcome
 - 1.1 Upon determining the presence of a quorum, Ted Heap welcomed the board members that were present at 7:18 pm
- 2 Presentation and Comments
 - 2.1 Public Comment - The chair invited public comment. None was given.
- 3 Board Training
 - 3.1 Kate York updated which required trainings are missing from board members.
- 4 Consent Agenda
 - 4.1 Items include:
 - 4.1.1 Minutes from the January 27th board meeting.
 - 4.2 Motion: To approve the February 2022 Consent Agenda.
 - 4.2.1 Moved: Stephanie Henderson
 - 4.2.2 Second: Brad Blanchard
 - 4.2.3 Vote:

	DH	BB	TH	SH	TY
Aye		x	x	x	
Nay					
Abstain					

- 5 Board Business
 - 5.1 Draper 3 School Fee Schedule Amendments 2022-2023 - First Review
 - 5.1.1 Kate York presented school fee additions for Draper 3. Details in the board brief, linked on the meeting agenda.
 - 5.1.2 Motion: No motion required.
 - 5.2 Aegis Contract
 - 5.2.1 Ted Heap reviewed the current status of the Aegis Contract. Aegis has provided a complete contract. Stephanie Henderson recommended adding the contract to the reevaluation agenda in the Fall 2022.
 - 5.2.2 Motion: To approve the Aegis contract as presented, provided there will be further clarification on the fees, as well as authorize a board member to sign the contract.
 - 5.2.2.1 Moved: Brad Blanchard
 - 5.2.2.2 Second: Stephanie Henderson
 - 5.2.2.3 Vote:

	DH	BB	TH	SH	TY
Aye		x	x	x	
Nay					
Abstain					

- 6 Management Company Report
 - 6.1 Management Accountability Items

- 6.1.1 APS Executives and Directors - Carolyn Sharette provided an overview of the APS executives and directors. Details in the board brief, linked on the meeting agenda.
- 6.1.2 Enrollment - Carolyn Sharette presented the current enrollment numbers and next year's enrollment projections. Enrollment report linked in the meeting agenda.
- 6.1.3 Campus Report - Carolyn Sharette provided an overview of the January 2022 campus reports. Campus reports linked in the meeting agenda.
- 6.2 Financial Report
 - 6.2.1 January Financial Reports - Casey Crellin met with the Audit Committee prior to the board meeting. Casey Crellin reviewed the budget to actual report and presented the monthly financial report for January 2022. Financial reports linked in the meeting agenda. Discussed open staffing positions. Brad Blanchard recommended adding time to next month's board meeting agenda to discuss the current staffing numbers and open positions.
 - 6.2.2 FY21 Audit Update - Casey Crellin provided an update on current audit statuses. Board members will review RFP.
- 6.3 Operations Report
 - 2.1.1 Tim Evancich presented the operations report and provided project updates. Details included in the operations report and linked on the meeting agenda.

Adjournment at 8:33 pm