

The Minutes - Draft
Regular Governing Board Meeting
Utah Charter Academies

All meeting materials are available at links on the meeting [agenda](#).

January 27, 2022
 7:15 p.m.

APS District Office: 12894 S. Pony Express Rd., Unit 600, Draper, UT/Zoom Hybrid Meeting
 Board Members Present: Brad Blanchard, Stephanie Henderson, Ted Heap, Dee Henderson (joined at 7:27 p.m.)
 Board Members Absent: Thomas Young
 Staff Present: Carolyn Sharette, David Sharette, Casey Crellin, Lisa Brunson, Bryan Durst, Tim Evancich, Peri Daley, Daniel Baker, Clarke Headlee
 Guests Present:

- 1 Welcome
 - 1.1 Upon determining the presence of a quorum, Ted Heap welcomed the board members that were present at 7:15 pm
- 2 Presentation and Comments
 - 2.1 Public Comment - The chair invited public comment. None was given.
- 3 Board Training
 - 3.1 None
- 4 Consent Agenda
 - 4.1 Items include:
 - 4.1.1 Minutes from the December 14th board meeting.
 - 4.2 Motion: To approve the January 2022 Consent Agenda.
 - 4.2.1 Moved: Stephanie Henderson
 - 4.2.2 Second
 - 4.2.3 Vote: Brad Blanchard

	DH	BB	TH	SH	TY
Aye		x	x	x	
Nay					
Abstain					

- 5 Board Business
 - 5.1 School Fee Schedules 2022-2023 - Second Review
 - 5.1.1 Carolyn Sharette presented the second review of the 2022-2023 Fee Schedule spreadsheet. Details in the board brief, linked on the meeting agenda. Bryan Durst provided further clarification on the fee schedule.
 - 5.1.2 Motion: To approve the Proposed 2022-23SY Fee Schedules.
 - 5.1.2.1 Moved: Brad Blanchard
 - 5.1.2.2 Second: Stephanie Henerson
 - 5.1.2.3 Vote:

	DH	BB	TH	SH	TY
Aye		x	x	x	
Nay					
Abstain					

- 5.2 New Policy: Special Education Tuition Assistance
 - 5.2.1 Carolyn Sharette presented APA's new Special Education Tuition Assistance policy. Details included in the board brief, linked on the meeting agenda.
 - 5.2.2 Motion: To approve the policy as presented.
 - 5.2.2.1 Moved: Brad Blanchard
 - 5.2.2.2 Second: Stephanie Henderson
 - 5.2.2.3 Vote:

	DH	BB	TH	SH	TY
Aye	x	x	x	x	
Nay					

Abstain					
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5.3 Management Agreement

- 5.3.1 Ted Heap invited members to provide additional comments or questions. None was given. Agreement is linked on the meeting agenda.
- 5.3.2 Motion: To approve the new Management Agreement.
 - 5.3.2.1 Moved: Brad Blanchard
 - 5.3.2.2 Second: Dee Henderson
 - 5.3.2.3 Vote:

	DH	BB	TH	SH	TY
Aye	x	x	x	x	
Nay					
Abstain					

5.4 Aegis Potential Contract

- 5.4.1 Ted Heap discussed communication with Mandee Thompson and details of the potential contract. Board agreed to move forward with finalizing a potential contract.

6 Management Company Report

6.1 Management Accountability Items

- 6.1.1 Enrollment - Carolyn Sharette provided enrollment projections for the Fall 2022. Enrollment applications are in the 600's, about 200 more than expected.
- 6.1.2 Campus Report - Carolyn Sharette provided an overview of the December 2021 campus reports. Campus reports linked on the meeting agenda.

6.2 Compliance Report

- 6.2.1 Student Data Privacy - Lisa Brunson provided an overview of the results of the annual privacy compliance review. Details included in the board brief, linked on the meeting agenda.

6.3 Financial Report

- 6.3.1 ESSER III, ARP Afterschool Grant Award - Lisa Brunson announced that APA was awarded a \$1.2 million grant over the next three years.
- 6.3.2 January Financial Reports - Casey Crellin presented the monthly financial report for December 2021.
- 6.3.3 FY21 Audit Update - Casey Crellin provided details on current audit statuses. Ted Heap recommended additional meetings to discuss audit statuses to prepare for future board meetings.

6.4 Operations Report

- 6.4.1 Tim Evancich presented the operations report and current project updates. Closed out Salem and West Valley projects. Details included in the report and linked on the meeting agenda.

6.5 Expansion Report

- 6.5.1 David Sharette provided updates on expansion applications. Both Cedar City and Ogden applications were denied as a result of APA's current corrective action plan. Details located in the board brief, linked on the meeting agenda.

7 Executive Session

7.1 Motion: To adjourn the meeting and move to executive session.

- 7.1.1 Moved: Ted Heap
- 7.1.2 Second:
- 7.1.3 Roll Call Vote:

	DH	BB	TH	SH	TY
Aye	x	x	x	x	
Nay					
Abstain					

Adjournment at 8:38 pm