

The Minutes
Regular Governing Board Meeting
Utah Charter Academies

All meeting materials are available at links on the meeting [agenda](#).

December 14, 2021
 7:07 p.m.

APS District Office: 12894 S. Pony Express Rd., Unit 600, Draper, UT/Zoom Hybrid Meeting
 Board Members Present: Dee Henderson, Brad Blanchard, Stephanie Henderson, Thomas Young (joined intermittently at 7:12)
 Board Members Absent: Ted Heap
 Staff Present: Carolyn Sharette, David Sharette, Kate York, Casey Crellin, Daniel Baker, Peri Daley, Bryan Durst, Tim Evancich
 Guests Present: Mande Thompson, Kami Merrill, Karen Thelin, Jonathan Bejarano

1 Welcome

1.1 Upon determining the presence of a quorum, Dee Henderson welcomed the board members that were present at 7:07 pm

2 Presentation and Comments

2.1 Public Comment - The chair invited public comment. None was given.

3 Consent Agenda

3.1 Items include:

3.1.1 Minutes from the November 18th board meeting

3.2 Motion: To approve the November 18th, 2021 Consent Agenda

3.2.1 Moved: Dee Henderson

3.2.2 Second: Vote: Stephanie Henderson

	DH	BB	TH	SH	TY
Aye	x	x		x	
Nay					
Abstain					

4 Board Business

4.1 School Fee Schedules 2022-2023 - First Review

4.1.1 Kate York presented the first review of the 2022-2023 fee schedule spreadsheet. There are further details in the board brief located in the google drive. Bryan Durst provided further information on the fee schedule, with minimum and maximum fee requirements.

4.1.2 Motion: No motion required.

4.2 Policy Amendment: I-4.5 Searches and Seizures

4.2.1 Kate York presented the policy amendment to the searches and seizures policy.

4.2.2 Dee Henderson proposed to table the amendment until further review. Details on the amendment included in the board brief linked in the meeting agenda.

4.3 FY22 TSI Plans

4.3.1 Carolyn Sharette presented FY22 TSI Plans. Details on the TSI Plans included in the board brief linked on the meeting agenda.

4.3.2 Motion: To approve the FY22 Targeted Student Improvement Plans as presented.

4.3.2.1 Moved: Brad Blanchard

4.3.2.2 Second: Dee Henderson

4.3.2.3 Vote:

	DH	BB	TH	SH	TY
Aye	x	x		x	
Nay					
Abstain					

4.4 2021-2022 Health and Human Sexuality Assurances

4.4.1 Daniel Baker presented the Health and Human Sexuality Assurances. Details in the board brief linked in the board meeting agenda.

4.4.2 Motion: To approve the Utah Law and Policy Sex Education Instruction Assurances for SY2021-22, with changes as discussed, clarifying one board member is no longer an APA parent and removing him from the parent committee.

4.4.2.1 Moved: Dee Henderson

4.4.2.2 Second: Brad Blanchard

4.4.2.3 Vote:

	DH	BB	TH	SH	TY
Aye	x	x		x	
Nay					
Abstain					

4.5 Management Agreement

4.5.1 Stephanie Henderson proposed to table the discussion for later review.

4.5.2 Motion: To renew the management agreement for another 30 days.

4.5.2.1 Moved: Dee Henderson

4.5.2.2 Second: Brad Blanchard

4.5.2.3 Vote:

	DH	BB	TH	SH	TY
Aye	x	x		x	
Nay					
Abstain					

5 Management Company Report

5.1 Financial Report

5.1.1 Aegis potential contract - Mandee Thompson presented the consulting services provided by Aegis, including services in addition to the basic contract. Carolyn Sharette provided further information on the historical discussion and the board's decision to seek out additional, third-party compliance oversight. Dee Henderson invited Mandee Thompson to reach out to Dave Mortenson for further discussion and will then follow up with Dee Henderson.

5.1.2 November Financial Report - Casey Crellin presented the monthly report for November 2021.

5.1.3 Update on audit progress. The current plan is to complete the financial statement audit by year end, then complete the single audit afterwards.

5.2 Management Accountability Items

5.2.1 Enrollment - Carolyn Sharette shared the historical enrollment data and reviewed current application numbers. We are currently seeing double the number of applications as compared to the previous school year.

5.2.2 Campus Report - The campus reports are available in the google drive and linked in the meeting agenda.

5.3 Expansion Report

5.3.1 David Sharette presented the current status of our satellite school applications. Further details are located in the board brief, available in the google drive. Kami Merrill and Karen Thelin voiced their support for the Cedar City school expansion.

5.3.2 Motion: To approve a waiver request to open APA-Pleasant View in Fall 2022, and a waiver request to exclude The School for New Americans' proficiency data from our LEA when determining our "academic success".

5.3.2.1 Moved: Dee Henderson

5.3.2.2 Second: Brad Blanchard

5.3.2.3 Vote:

	DH	BB	TH	SH	TY
Aye	x	x		x	
Nay					
Abstain					

5.4 Operations Report

5.4.1 Tim Evancich presented the operations report and current project updates. Report is available in the google drive and linked on the meeting agenda.

Adjournment at 8:53 pm

Minutes approved: January 27, 2022