

NOVEMBER GOVERNING BOARD MEETING AGENDA
Utah Charter Academies
November 18th, 2021

Notice is hereby given that the monthly meeting of the Board of Directors of Utah Charter Academies will be held on **Tuesday, November 18th, 2021 at 7:00 P.M.** at American Preparatory Schools District Office located at 12894 S. Pony Express Rd. Unit 600, Draper, UT, 84020, or electronically at <https://meet.google.com/jma-kwro-ono>.

I. CALL TO ORDER – 5 minutes

- A. Welcome

II. PRESENTATIONS AND COMMENTS – 10 minutes

- A. [Public Comment](#)
- B. Board Training - Open Public Meetings Act Orientation (David Sharette)

III. CONSENT AGENDA - 5 minutes *Consent agenda items are items that do not require discussion. If any of the below require discussion, a motion may be made to move the item from the consent agenda.

Recommended motion: To approve the [November 18th, 2021 Consent Agenda](#)

- A. Minutes from October 12th, 29th, and November 10th
- B. [Policy Amendment: E-7.2 Volunteer Guidelines](#)
- C. [Move to Procedures: D-5.1 and D-5.2](#)
- D. [Final Special Education Policy & Procedure Manual](#)

IV. BOARD BUSINESS - 20 minutes

- A. [LEA-specific license requests](#) (Jen Walstad)
 - 1. ***Recommended motion:*** To approve the LEA-specific license requests presented.
- B. New Policies (Kate York)
 - 1. [B-1.8.3 Maintenance of Effort](#)
 - 2. [B-4.3 Property/Equipment Tracking](#)
 - 3. [Electronic Signatures](#)
- C. [Review 2021-2022SY Fee Schedule Amendments](#) - Second Review + Vote (Kate York)
 - 1. AP Test Fee Increase - Draper 3, West Valley 2
 - 2. 3D Printing Club - Afterschool - Salem
 - a) ***Recommended motion:*** To approve the amendments to each of 2021-22 Fee Schedules as presented.
- D. [2022-2023 School Calendar](#) (Carolyn Sharette)
 - 1. ***Recommended motion:*** To approve the 2022-2023 academic calendar

V. MANAGEMENT COMPANY REPORT - 60 minutes

- A. Management Accountability Items:
 - 1. [Campus Goals Report](#)
 - a) Parent Survey - Daniel Baker
 - b) Academic Goals - Jen Walstad

- B. Academic Report (Carolyn Sharette)
 - 1. [Campus Reports](#) - Enrollment Update
 - 2. Veterans Day report
- C. Compliance Report (Lisa Brunson)
 - 1. [DTL Grant Report](#)
- D. Financial Report (Casey Crellin)
 - 1. [Contract with Aegis](#)
 - 2. [Presentation of financial report](#)
 - a) **Recommended Motion:** To receive the financial report
 - 3. Final Audit Report FY2021
- E. [Operations Report](#) (Tim Evancich)

VI. AGENDA ITEMS FOR FUTURE MEETINGS - 5 minutes

- A. Next Meeting
 - 1. November 18th, 2021

VII. EXECUTIVE SESSION (If needed)

- A. Proposed Motion: To adjourn the meeting and move to executive session in order to discuss pending or reasonably imminent litigation

VIII. ADJOURNMENT