

The Minutes - Draft
Regular Governing Board Meeting
Utah Charter Academies

All meeting materials are available at links on the meeting [agenda](#).

November 18, 2021
 7:09 p.m.

APS District Office: 12894 S. Pony Express Rd., Unit 600, Draper, UT
 Board Members Present: Dee Henderson, Stephanie Henderson, Ted Heap, Thomas Young (joined at 8:20)
 Board Members Absent: Brad Blanchard
 Staff Present: Carolyn Sharette, David Sharette, Lisa Brunson, Kate York, Daniel Baker,
 Casey Crellin, McKayla Marchant, Tim Evancich, Jen Walstad
 Guests Present: Meredith Patterson

- 1 Welcome
 - 1.1 Upon determining the presence of a quorum, Dee Henderson welcomed the board members that were present at 7:09 pm
- 2 Presentation and Comments
 - 2.1 Public Comment - The chair invited public comment. None was given.
- 3 Board Training
 - 3.1 Changes to the Open and Public Meetings Act (May 2021) and how APA complies - David Sharette
- 4 Consent Agenda
 - 4.1 Items include:
 - 4.1.1 Minutes from the October 12, October 29, and November 10, 2021 board meetings
 - 4.1.2 Policy E-7.2 Volunteer Guidelines (removing volunteer hour request)
 - 4.1.3 Moving Policies D-5.1 and D-5.2 (staff to parent communication guidelines) to Procedures
 - 4.1.4 Final approval of APA Special Education Policy and Procedure Manual (minor changes)
 - 4.2 Motion: To approve the November 18, 2021 Consent Agenda
 - 4.2.1 Moved: Stephanie
 - 4.2.2 Second: Ted Heap
 - 4.2.3 Vote:

	DH	BB	TH	SH	TY
Aye	x		x	x	
Nay					
Abstain					

- 5 Board Business
 - 5.1 LEA-specific license requests
 - 5.1.1 Motion: To approve the LEA-specific license requests presented
 - 5.1.1.1 Moved: Ted Heap
 - 5.1.1.2 Second: Dee Henderson
 - 5.1.1.3 Vote:

	DH	BB	TH	SH	TY
Aye	x		x	x	
Nay					
Abstain					

- 5.2 New Policies
 - 5.2.1 Items Include:
 - 5.2.1.1 B-1.8 Comparability, including Maintenance of Effort
 - 5.2.1.2 B-4.3 Property/Equipment Tracking
 - 5.2.1.3 Electronic Signatures
 - 5.2.2 Motion: To approve the new policies outlined here
 - 5.2.2.1 Moved: Ted Heap
 - 5.2.2.2 Second: Dee Henderson
 - 5.2.2.3 Vote:

	DH	BB	TH	SH	TY
Aye	x		x	x	
Nay					
Abstain					

5.3 2021-2022SY Fee Schedule Amendments - Second Review

5.3.1 Items include:

- 5.3.1.1 AP Test Fee Increase (Draper 3 and West Valley 2)
- 5.3.1.2 Afterschool 3D Printing Club (Salem)

5.3.2 Motion: To approve the amendments to each of the 2021-22 Fee Schedules as presented.

- 5.3.2.1 Moved: Dee Henderson
- 5.3.2.2 Second: Ted Heap
- 5.3.2.3 Vote:

	DH	BB	TH	SH	TY
Aye	x		x	x	
Nay					
Abstain					

5.4 2022-2023 School Calendar

5.4.1 Motion: To approve the 2022-2023 academic calendar

- 5.4.1.1 Moved: Stephanie Henderson
- 5.4.1.2 Second: Ted Heap
- 5.4.1.3 Vote:

	DH	BB	TH	SH	TY
Aye	x		x	x	
Nay					
Abstain					

6 Management Company Report

6.1 Management Accountability Items:

- 6.1.1 Parent Survey - 73% of families responded. 97% would recommend APA to good friends.
- 6.1.2 Academic Goals - Student, teacher, grade and department-level, and district reviews leading to Stakeholder School Improvement Planning meetings and actionable goals at all levels.

6.2 Management Report

- 6.2.1 Campus Reports - We are slowly approaching our enrollment Goal of 5250.
- 6.2.2 Veterans Day

6.3 Compliance Report

- 6.3.1 Digital Teaching and Learning Grant - Great success with our Direct goals tied to training on Alma and SIS systems. We exceeded our intermediate goals with homework completion and progress in math and reading. COVID has affected outcomes related to long-term goals.

6.4 Financial Report

- 6.4.1 Contract with AEGIS - Board requests to have legal and board audit team review prior to authorizing the contract. Additional request to have AEGIS staff present at December board meeting.
- 6.4.2 Presentation of Financial Report
- 6.4.3 Update on audit progress

6.5 Operations Report

- 6.5.1 Challenge finding operations staff, particularly in Draper. Veterans Day Assembly feedback was exceptional.

Adjournment at 9:08 pm