

**The Minutes**  
**Regular Governing Board Meeting**  
**Utah Charter Academics**

April 27, 2021  
7:10 p.m.

APS District Office: 12894 S. Pony Express Rd., Unit 600, Draper, UT  
Board Members Present: Stephanie Henderson, Dee Henderson, Thomas Young  
Board Members Absent: Ted Heap, Brad Blanchard  
Staff Present: Carolyn Sharette, Daniel Baker, David Sharette, Lisa Brunson,  
Kate York, Casey Crellin, Tim Evancich  
Guests Present: None noted

- 1 Welcome
  - 1.1 Upon determining the presence of a quorum, Dee Henderson welcomed the board members that were present at 7:10 pm
- 2 Presentation and Comments
  - 2.1 Public Comment - The chair invited public comment. None was given.
- 3 Consent Agenda
  - 3.1 Motion: To approve the April 27, 2021 Consent Agenda as presented
    - 3.1.1 Moved: Stephanie Henderson
    - 3.1.2 Second: Dee Henderson
    - 3.1.3 Vote: Approved unanimously
- 4 Board Business
  - 4.1 LEA-specific license requests -
    - 4.1.1 Motion: To approve the LEA-specific license requests that were presented
      - 4.1.1.1 Moved: Stephanie Henderson
      - 4.1.1.2 Second: Thomas Young
      - 4.1.1.3 Vote: Approved unanimously
  - 4.2 Procurement Policy (new policy) - Kate York
    - 4.2.1 Motion: To accept the APA Procurement Policy.
      - 4.2.1.1 Moved: Thomas Young
      - 4.2.1.2 Second: Stephanie Henderson
      - 4.2.1.3 Vote: Approved unanimously
  - 4.3 Brand Purchasing Policy - Kate York
    - 4.3.1 Withdrawn from consideration
  - 4.4 TSSA Framework - Changes for Approval - Lisa Brunson
    - 4.4.1 Motion: To approve the TSSA campus distribution methodology added to APA's TSSA Framework.
      - 4.4.1.1 Moved: Stephanie Henderson
      - 4.4.1.2 Second: Dee Henderson
      - 4.4.1.3 Vote: Approved unanimously
  - 4.5 APA's Charter Agreement - Proposed Changes - Lisa Brunson
    - 4.5.1 Motion: To approve the submittal of the proposed changes to APA's Charter Agreement to the State Charter School Board on behalf of UCA.
      - 4.5.1.1 Moved: Stephanie Henderson
      - 4.5.1.2 Second: Thomas Young
      - 4.5.1.3 Vote: Approved unanimously
  - 4.6 APA COVID Plan Proposal
    - 4.6.1 Discussion regarding parent requested mask exemptions for students. Lacking board consensus, the current COVID Plan remains in place.
  - 4.7 Human Sexuality Curriculum - Begin review for May Board Meeting approval
- 5 Management Company Reports
  - 5.1 Academic Report - Carolyn Sharette)
    - 5.1.1 Campus Reports

- 5.1.1.1 7th & 8th grade balls have taken place. APA is #1 in the state for College Preparation and #3 in Salt Lake area high schools overall. Best of State in four categories, including Special Education, afterschool programs (2), and high school coach.
- 5.1.2 2021-22 Enrollment Update - Carolyn Sharette
  - 5.1.2.1 We are shooting for 5400 students next year. We are at about 5200 currently. At this point last year, we had almost exactly the same number of students enrolled.
- 5.1.3 On/Off Campus Enrollment Data - Daniel Baker
  - 5.1.3.1 The percentage of students in Off-campus has plateaued at 92%. Not a lot of movement with our Off-campus enrollment from last month.
- 5.2 Compliance Report - Lisa Brunson
  - 5.2.1 USBE CTE Corrective Action Plan Update - USBE staff has indicated that our current CTE plan does not include the Draper campus although we are running the same courses at both high school campuses. Staff will review the CTE program funding MOE and determine if we recommend the program continues. The USBE has recommended that the Program Director for CTE approves all expenditures, and staff will align the Program Director duties to include attendance at the monthly financial meetings where CTE is reviewed.
- 5.3 Operations Report - Tim Evanchich
  - 5.3.1 We are moving the D3 auditorium project forward and looking to get past the surety and on to a new general contractor.
- 5.4 Financial Report - Casey Crellin
  - 5.4.1 Presented the monthly financial reports to the Governing Board.
  - 5.4.2 State COVID educator stipend money created a big impact on total income in March 2021 from the previous year. Salaries are up significantly, also due to the COVID stipend. Purchased services are lower, largely due to student transportation reductions (also due to COVID). Supplies are higher, due to COVID PPE and technology opportunities provided by COVID. We expect to finish strong as we move into the 4th quarter, and as reimbursements are claimed and received.
  - 5.4.3 FY20 Audit Update - Working around the clock to complete the audit with Squire this week.
  - 5.4.4 Crowe continues to be involved tangentially and minimally. However, the cost of Crowe is significant. Suggestion that we approach the state with a question as to the value of this relationship since we have not seen any positive impact on our financial processes.
- 5.5 Cedar City Expansion Update - David Sharette
  - 5.5.1 Multiple letters of support from Cedar City community members. APA was invited to come down and present our program to the community, which we have done. There were about 50 participants at that meeting. We have already had 20 applications for Founding Families. The application for a satellite campus will be completed soon and available to the governing board prior to the May meeting.
- 5.6 Governing Board meetings moved to 4th Thursdays

Adjournment by Dee Henderson at 8:48 p.m.

*(Documents related to this meeting are available on request.)*