

The Minutes  
Regular Governing Board Meeting  
Utah Charter Academies

October 27th, 2020

7:00 p.m.

APS District Office: 12894 S. Pony Express Rd., Unit 600, Draper, UT

Board Members Present: Ted Heap, Stephanie Henderson, Brad Blanchard, Thomas Young\

Board Members Absent: Dee Henderson

Staff Present: Carolyn Sharette, David Sharette, Casey Crellin, Kate York, Lisa Brunson, Daniel Baker, Jen Walstad, Tim Evancich, Catherine Findlay

Guests Present: None

1. Welcome
  - 1.1. Upon determining the presence of a quorum, Ted Heap welcomed the board members that were present at 7:10 pm
2. Presentation and Comments
  - 2.1. Minutes from September 30, 2020
    - 2.1.1. Motion: To approve the minutes from meeting held September 30th, 2020
      - 2.1.1.1. Moved: Thomas Young
      - 2.1.1.2. Second: Brad Blanchard
      - 2.1.1.3. Vote: Approved unanimously
    - 2.2. Public Comment - The chair invited public comment. None was given.
3. Consent Agenda: None
4. Board Business
  - 4.1. TSSA Plans
    - 4.1.1. Lisa Brunson presented the 2020-21 plans for the TSSA program.
    - 4.1.2. Motion: To Approve the 2020-21 TSSA plans as presented
      - 4.1.2.1. Moved: Bradley Blanchard
      - 4.1.2.2. Second: Thomas Young
      - 4.1.2.3. Vote: Approved unanimously
  - 4.2. Land Trust Final Reports
    - 4.2.1. Lisa Brunson presented the 2019-2020 Land Trust final reports.
    - 4.2.2. Motion: To approve the final 2019-2020 Land Trust Reports as presented.
      - 4.2.2.1.1. Moved: Stephanie Henderson
      - 4.2.2.1.2. Second: Dee Henderson
      - 4.2.2.1.3. Vote: Approved unanimously
  - 4.3. Identification of Board Member Liaison to management company for Annual Review.
    - 4.3.1. David Sharette presented the Annual Management Review template. Requests the UCA board to identify a board member Liaison for the purpose of facilitating the board's annual management company review. The board appointed Thomas Young to serve as the Liaison to the management company for the purpose of facilitating the annual management company review.

**Management Company Report**

- 4.4. Clarke Headlee updated the board on the access point technology project and informed the board that Lisa Brunson found additional grant funds to cover the costs of the project.

- 4.5. Campus Reports - Carolyn Sharette reviewed the campus reports and gave a COVID 19 update.
- 4.6. Catherine Findlay gave a presentation on the new Hope Challenge which will launch November 4, 2020.
- 4.7. Carolyn Sharette presented the Veterans Day plans for the streaming event that will take place on Wednesday, November 11, 2020.
- 4.8. Carolyn Sharette updated the board on enrollment. We are about 100 students under our target enrollment, but feel good about where we are at considering the circumstances with COVID
- 4.9. SIP Report
  - 4.9.1. Daniel Baker and Jen Walstad presented academic data from the 2019-2020 school year
  - 4.9.2. Lisa Brunson presented re-enrollment data from the 2019-2020 to the 2020-2021 school year.
  - 4.9.3. Lisa Brunson presented a review of the Parent Survey data from the 2019-2020 school year.
- 4.10. Carolyn Sharette presented the Off-Campus report.
- 4.11. Financial Report - Casey Crellin presented the P&L statements, month-to month comparisons and Balance Sheet.

Motion to adjourn to executive session at 9:19 pm to discuss pending litigation

- 4.11. Moved: Ted Heap
- 4.12. Second: Bradley Blanchard
- 4.13. Roll Call vote: Ted - Aye, Thomas - Aye, Brad - Aye, Stephanie - Aye
5. Motion to adjourn from executive session at 9:20 pm
  - 5.1. Moved: Brad Blanchard
  - 5.2. Second: Thomas Young
  - 5.3. Vote: Ted - Aye, Thomas - Aye, Stephanie - Aye, Brad - Aye

Adjournment by Ted Heap at 9:30 p.m.

Minutes approved on:

Board Secretary initials:

Items for next meeting: