

SEPTEMBER GOVERNING BOARD MEETING AGENDA

Utah Charter Academies

September 30th, 2020

Notice is hereby given that the monthly meeting of the Board of Directors of Utah Charter Academies will be held on **Tuesday, September 30th, 2020 at 7:00 P.M.** at American Preparatory Schools District Office located at 12894 S. Pony Express Rd. Unit 600, Draper, UT, 84020, or electronically at <https://meet.google.com/jma-kwro-ono>.

I. CALL TO ORDER – 5 minutes

- A. Welcome

II. PRESENTATIONS AND COMMENTS – 15 minutes

- A. [Minutes from September 1st and 4th, 2020](#)
- B. Public Comment
- C. Board Training - [Board roles](#)

III. CONSENT AGENDA - 0 minutes

- A. None

IV. BOARD BUSINESS - 45 minutes

- A. [Board Composition](#)
 - 1. Discussion and assignment of board roles: Chair, Vice Chair, Secretary, Treasurer
- B. [Insurance](#)
 - 1. Potential motion: To approve the increase in Directors and Officers insurance to \$5,000,000
- C. Procurement
 - 1. Dave Owen retention (David Sharette)
 - 2. Large Purchase Approval: [Technology infrastructure upgrade](#) (Clark Headlee)
 - a) Motion: To approve the technology infrastructure upgrade
 - 3. Large Purchase Approval: [CO Detection Retrofit Program](#) (Tim Evancich)
 - a) Motion: To approve the CO Detection Retrofit Program
- D. Policy & Compliance
 - 1. [Whistleblower Protection Policy](#)
 - a) Suggested motion: To approve the Whistleblower Protection Policy as presented.
 - 2. Procurement Policy update - DRAFT - Casey Crellin
 - a) For review and comment; for final approval at October 2020 board meeting
- E. Human Resources
 - 1. [LEA-specific licensure request](#)
 - a) Suggested motion: To approve the LEA Specific license request for Mei Teh for a three year term.

V. MANAGEMENT COMPANY REPORT - 60 minutes

- 1. [APA expansion discussion](#) - Cedar City (David Sharette)
- 2. [Academic Report](#) (Carolyn Sharette)
 - a) Enrollment Update
 - b) Off-Campus Report
- 3. [Financial Report](#) (Phil Collins and Casey Crellin)

VI. AGENDA ITEMS FOR FUTURE MEETINGS - 5 minutes

- A. Next Meeting
 - 1. October 27th, 2020

VII. ADJOURN TO EXECUTIVE SESSION to discuss pending litigation

VIII. ADJOURNMENT