

SEPTEMBER GOVERNING BOARD MEETING AGENDA

Utah Charter Academies

September 24th, 2019

Notice is hereby given that the monthly meeting of the Board of Directors of Utah Charter Academies will be held on **Tuesday, September 24th, 2019 at 7:00 P.M.** at American Preparatory Schools District Office located at 12894 S. Pony Express Rd. Unit 600, Draper, UT, 84020

I. CALL TO ORDER – 5 minutes

A. Welcome

II. PRESENTATIONS AND COMMENTS – 5 minutes

- A. Public Comment
- B. Board Training
 - 1. None

III. CONSENT AGENDA - 5 minutes (*Information in Board packet*)

A. Approval of [Minutes for August 22nd, 23rd, 27th, and 29th](#)

IV. BOARD BUSINESS - 75 minutes

A. Policy & Compliance

- 1. [Financial policies revisions](#) (Kate York) - Action requested
 - a) Recommended motion 1: To approve the cash disbursement policy and payment policy revisions as presented
 - b) Recommended motion 2: To add all board members except Rick Peterson as check signers
- 2. [Policy development policy](#) (Kate York) - Action requested
 - a) Recommended motion: To approve the policy development policy as presented
- 3. [LAND Trust Policy Amendment](#) (Lisa Brunson) - Action requested
 - a) Recommended motion: To approve the amendment to the LAND Trust policy as presented
- 4. [TSSA Framework](#) (Lisa Brunson) - Action requested
 - a) Recommended motion: To approve the TSSA Framework as presented
- 5. [Facility Use Agreement Policy](#) (Kate York) - Action requested
 - a) Recommended action: To approve the Facilities Use Agreement Policies
- 6. [LAND Trust Final Report](#) (Lisa Brunson) - Action requested
 - a) Recommended motion: To approve LAND Trust Final Report
- 7. [LAND Trust Draper 2 Amendment](#) (Lisa Brunson) - Action requested
 - a) Recommended motion: To approve the Land Trust Draper 2 Amendment as presented
- 8. [Title I Schoolwide Improvement Plans](#) (Lisa Brunson) - Action requested
 - a) Recommended motion: To approve the West Valley 1 and West Valley 2 Title I Schoolwide Improvement Plans as presented
- 9. [Early Literacy Plan](#) (Lisa Brunson) - Action requested

- a) Recommended motion: To approve the revised Early Literacy Plan as presented

B. Contract and Legal

- 1. [Increase of D&O limits](#) - *Time certain: 7:15* (Phil Collins/Gary Ogden) - Action requested
 - a) Recommended motion: To increase the D&O limit to \$5,000,000
- 2. Risk Assessment (Brad Blanchard) - Discussion item
- 3. Report from counsel - *Time certain: 9:00* (David Mortensen) - Information item

C. Facilities

- 1. None

V. Management Company Report - 30 minutes

- 1. [Campus reports](#) (Carolyn Sharette)
- 2. [Financial reporting change](#) (Phil Collins)
- 3. [SIP - Academic Review](#)
 - a) Elementary - Kami Bodily
 - b) Secondary - Daniel Baker

VI. AGENDA ITEMS FOR FUTURE MEETINGS - 5 minutes

A. Next Meeting

- 1. October 22nd, 2019

VII. ADJOURN TO EXECUTIVE SESSION - if needed

VIII. ADJOURNMENT