

The Minutes  
Governing Board Meeting

November 27, 2018

7:00 p.m.

Board Members: Rick Peterson, Clay Hatch, Thomas Young, Dee Henderson

Staff: David Sharette, Carolyn Sharette, Tim Evancich, Dave Blackwell, Phil Collins, Laura Leavitt, Joel Wright

Public: None

1. Welcome
2. Public Comment - None
3. Consent Agenda
  - 3.1. Motion: To approve the minutes for October 23rd, 2018
    - 3.1.1. Moved: Rick Peterson
    - 3.1.2. Second: Dee Henderson
    - 3.1.3. Vote: Approved Unanimously
4. Follow-up Business
  - 4.1. Auditorium Plans
    - 4.1.1. Tim Evancich gave an update to the board on the auditorium plans and construction. Fine tunings are taking place and the plans are much altered from their original version and much better. The West Valley project plans are about ready to submit to the city at which time we will get a permit and be able to break down early next year, in February or March. The Draper city approval will take a little bit longer but will start soon thereafter.
  - 4.2. 2019-2020 School Year Calendar
    - 4.2.1. Carolyn presented the first draft of next year's school calendar. The board will be asked to approve the calendar before Christmas break so families can make plans for trips before the calendar year's end.
  - 4.3. Board Applicants
    - 4.3.1. The board has received applications for the 2 opening seats. Clay recommended that the board interview all of the applicants in December and hold the next public board meeting in January. Rick suggested that we put out the notice for applications again to West Valley to see if we can get more applicants from that area.
5. New Business
  - 5.1. Monthly RFP review
    - 5.1.1. Tim Evancich reviewed the 2 most recent RFPs that were put out, for Landscaping and Janitorial contracts. He went through the process and presented the results to the board.
    - 5.1.2. Policy Review
      - 5.1.2.1. Carolyn presented the policy changes which included changes in the Facilities Use Section 10.1, Asset Disposal/Surplus Property Section 4.2, and Depreciation Section 4.1. The board had a few questions that were answered.
        - 5.1.2.1.1. Motion: To approve the Policy changes as presented
          - 5.1.2.1.1.1. Moved: Thomas Young
          - 5.1.2.1.1.2. Second: Rick Peterson
          - 5.1.2.1.1.3. Vote: Approved Unanimously

- 5.1.3. Lisa Bennett presented the revised Charter Agreement, including Exhibit A. There was a change from the original submission regarding the AP coursework goal. We changed the goal to reflect a 60% pass rate on AP tests.
  - 5.1.3.1. Motion: To approve the Charter Agreement as presented
    - 5.1.3.1.1. Moved: Thomas Young
    - 5.1.3.1.2. Second: Rick Peterson
    - 5.1.3.1.3. Vote: Approved Unanimously
- 5.2. Expansion of the Board
  - 5.2.1. Clay explained that the Board has lost 2 members recently and proposes that the board look to expand. The board agreed and asked the management company to solicit applications through the school newsletters.
6. Management Company Report
  - 6.1. Campus Reports
    - 6.1.1. The Management company reviewed the Campus reports with the board members.
  - 6.2. Financial Report
    - 6.2.1. Phil Collins presented a financial report. The board discussed the Days Cash on Hand requirements and where to have their goal. He also presented the management letter from the auditors and the explanations of the suggestions.
      - 6.2.1.1. Motion: To approve the financials
        - 6.2.1.1.1. Moved: Dee Henderson
        - 6.2.1.1.2. Second: Rick Peterson
        - 6.2.1.1.3. Vote: Approved Unanimously
7. Motion to move into Executive Session to discuss employment-related matters at 8:36.
  - 7.1. Moved: Dee Henderson
  - 7.2. Second: Thomas Young
  - 7.3. Vote: Approved Unanimously
8. Next Meeting will be TBD
  - 8.1. Motion to adjourn
    - 8.1.1. Moved: Thomas Young
    - 8.1.2. Second: Rick Peterson
    - 8.1.3. Vote: Approved Unanimously