

The Minutes  
Governing Board Meeting

May 28, 2019

7:09 p.m,

Board Members: Rick Peterson, Thomas Young, Dee Henderson, Ted Heap, Stephanie Henderson, Brad Blanchard

Staff: David Sharette, Carolyn Sharette, Lisa Bennett, Tim Evancich, David Bowman, Laura Campbell

1. Welcome
  - 1.1. Clay welcomed the board members that were present.
2. Public Comment: None
3. Board Training:
  - 3.1. Carolyn asked the board when we could schedule a board training to have Brian Carpenter come and do a weekend session. She decided that she would send out some more Doodle polls to try to find a time that works for everyone.
  - 3.2. David Sharette presented the amendments that were proposed to the bylaws - to change the name of the dba to remove "of Draper", to change the maximum number of board members from 5 to 7, and to change the meeting requirement to at least quarterly instead of monthly.
    - 3.2.1. Motion: To amend the bylaws as presented.
      - 3.2.1.1. Moved: Ted Heap
      - 3.2.1.2. Second: Brad Blanchard
      - 3.2.1.3. Vote: Approved unanimously
4. Consent Agenda
  - 4.1. Motion: To approve the minutes for April 23rd, 2019
    - 4.1.1. Moved: Ted Heap
    - 4.1.2. Second: Rick Peterson
    - 4.1.3. Vote: Approved Unanimously
5. Board Business
  - 5.1. Policy & Compliance:
    - 5.1.1. Human Sexuality Curriculum: Lisa explained that there are no changes to the human sexuality curriculum, but that approval is still needed by the board.
      - 5.1.1.1. Motion: To approve the human sexuality curriculum with no changes as presented.
        - 5.1.1.1.1. Moved: Brad Blanchard
        - 5.1.1.1.2. Second: Ted Heap
        - 5.1.1.1.3. Vote: Approved Unanimously
    - 5.1.2. Enrollment Policy Change: Lisa Bennett explained that there is a new priority enrollment option for charter schools to give priority to children of service members.
      - 5.1.2.1. Motion: To approve the enrollment policy change.
        - 5.1.2.1.1. Moved: Ted Heap
        - 5.1.2.1.2. Second: Stephanie Henderson
        - 5.1.2.1.3. Vote: Approved Unanimously
  - 5.2. Contract & Legal: Carolyn mentioned that the board will be looking at doing a lease amendment probably tomorrow to expand the ELC space into an adjacent warehouse.
  - 5.3. Facilities:

- 5.3.1. Summer projects: Our requests for projects totaled about \$1.6M and we whittled it down to about \$1.4M. We are hoping to get up to \$300,000 in grants from the NRA and we have a budget of \$1M for summer projects. Carolyn showed the list of projects to the board including their priority.
  - 5.3.1.1. Motion: To approve staff to spend up to \$1,000,000 on repairs and improvements according to the schedule provided.
    - 5.3.1.1.1. Moved: Brad Blanchard
    - 5.3.1.1.2. Second: Ted Heap
    - 5.3.1.1.3. Vote: Approved unanimously
- 6. Management Company Report
  - 6.1. Carolyn gave a follow-up report on the Pathway Associates process to do a case study on raising money for the WV2 auditorium. They will deliver a report to us in a couple of weeks. Tim also mentioned that we did an RFP for a payroll company and we decided to switch to a new payroll company called Paycom. The board discussed getting involved with larger contracts and what their involvement should be. It was decided that the management company will meet with Brad and Thomas to figure out what level of involvement would be best for the board. Carolyn lastly showed the board the annual calendar and told them that we would be looking at the management company report in July and August.
  - 6.2. Campus Reports
    - 6.2.1. Carolyn gave a summary of the campus reports. The board had a discussion on what metrics they would like to see and decided that it will be a good topic of discussion for the Brian Carpenter training.
  - 6.3. Academic Report
    - 6.3.1. Carolyn described the annual academic report that we prepare for the board and asked the board to look at days in late July and early August and schedule them at some point in the near future.
  - 6.4. Financial Report
    - 6.4.1. Phil presented the financial report. Carolyn and Phil talked about competitive salary rates and explained the rationale behind the salary raises that have been budgeted for next year. Carolyn talked about the analysis that our teachers do during the summer. Phil also presented the FY2020 budget to the board which shows a \$1.454M Net Income.
      - 6.4.1.1. Motion: To accept the financial package
      - 6.4.1.2. Moved: Ted Heap
      - 6.4.1.3. Second: Stephanie Henderson
      - 6.4.1.4. Vote: Unanimously approved
- 7. Agenda Items for Next Meeting
  - 7.1. Next meeting on the calendar for June 25th at 7:00 pm
- 8. Adjournment at 8:54
  - 8.1. Motion: To adjourn
  - 8.2. Moved: Brad Blanchard
  - 8.3. Vote: Approved Unanimously