

The Minutes
Governing Board Meeting

June 25, 2019

7:09 p.m,

Board Members: Clay Hatch, Thomas Young, Ted Heap, Stephanie Henderson, Brad Blanchard

Staff: David Sharette, Carolyn Sharette, Lisa Bennett, David Bowman, Tim Evancich

1. Welcome
 - 1.1. Clay welcomed the board members that were present.
2. Public Comment: None
3. Board Training:
 - 3.1. Carolyn asked the board when we could schedule a board training to have Brian Carpenter come and do a weekend session. July 18 & 19th and August 22nd & 23rd look good for everyone in attendance.
4. Consent Agenda
 - 4.1. Motion: To approve the minutes for May 28th and June 6th, 2019
 - 4.1.1. Moved: Thomas Young
 - 4.1.2. Second: Brad Blanchard
 - 4.1.3. Vote: Approved Unanimously
5. Board Business
 - 5.1. Policy & Compliance:
 - 5.1.1. State assurance of compliance. Lisa Bennett presented the State Assurance of Compliance application, explaining to the board that there is a list of things that we assure to the State that we are in compliance. Lisa explained the process to them and the document that we use to track and assure each item. Each item is assured by different individuals throughout the organization and there is an appropriate paper trail for each item.
 - 5.1.1.1. Motion: To approve the state assurance of compliance application.
 - 5.1.1.1.1. Moved: Stephanie Henderson
 - 5.1.1.1.2. Second: Thomas Young
 - 5.1.1.1.3. Vote: Approved Unanimously
 - 5.1.2. Financial policy review. Carolyn explained that each year the board must approve the financial policies, which are found on our website.
 - 5.2. Contract & Legal:
 - 5.2.1. Management Company Report. Daniel Baker and Carolyn Sharette presented the management company evaluation rubric example and suggested that the board implement this evaluation so that they can have an evaluation tool for the management company.
 - 5.2.1.1. Motion: To approve the plan
 - 5.2.1.1.1. Moved: Thomas Young
 - 5.2.1.1.2. Second: Brad Blanchard
 - 5.2.1.1.3. Vote: Unanimously approved
 - 5.3. Facilities:
 - 5.3.1. Summer projects: Tim Evancich reviewed the updated summer projects list with the board.
6. Management Company Report
 - 6.1. Carolyn gave a brief summary of the ACLU meeting. Carolyn gave a follow-up report on the Pathway Associates process to do a case study on raising money for the WV2

auditorium. Carolyn told them that the next step for Pathway is to get in touch with key personnel contacts that are acquainted with board members to find out if they will look at the report and provide feedback. Carolyn will share the list with the board.

6.2. Academic Report

6.2.1. Carolyn presented an enrollment report. We are on track to hit our enrollment targets.

6.3. Financial Report

6.3.1. Carolyn presented the financial report.

6.3.1.1. Motion: To accept the financial package and acknowledge the \$125,000 addition/amendment to the 2019-2020 budget for professional and technical services.

6.3.1.1.1. Moved: Thomas Young

6.3.1.1.2. Second: Stephanie Henderson

6.3.1.1.3. Vote: Unanimously approved

7. Agenda Items for Next Meeting

7.1. Next meeting on the calendar for July 23rd at 7:00 pm

7.2. Discuss accountant and attorney for the board

8. Adjournment at 8:46

8.1. Motion: To adjourn

8.2. Moved: Thomas Young

8.3. Vote: Approved Unanimously