

The Minutes  
Governing Board Meeting

April 23, 2019

7:09 p.m,

Board Members: Rick Peterson, Clay Hatch, Thomas Young, Dee Henderson, Ted Heap

Staff: David Sharette, Carolyn Sharette, Fili Soakai, Tim Evancich, David Bowman, Dan Bazan, Laura Campbell

1. Welcome
  - 1.1. Clay welcomed the board members that were present, acknowledging that voting items will be delayed until a quorum is present.
2. Public Comment: None
3. Board Training: Carolyn showed the board members where they can find the Open and Public Meetings Handbook on the Google Drive and explained to them that they can reference the document in any instance they have a question about Open and Public Meetings. Carolyn also presented to the board an opportunity to do a training with Brian Carpenter and mentioned that she would like to try and schedule a training with him in June. Ted offered to host the training at his home.
4. Consent Agenda
  - 4.1. Motion: To approve the minutes for March 26th, 2019
    - 4.1.1. Moved: Ted Heap
    - 4.1.2. Second: Dee Henderson
    - 4.1.3. Vote: Approved Unanimously
5. Board Business
  - 5.1. Policy & Compliance:
    - 5.1.1. Textbook fees: Carolyn explained that last month when we approved the edited fee schedule to remove the textbook fee, fees had already been accepted so we are asking the board to approve the original fee schedule without the revision.
      - 5.1.1.1. Motion: To reinstate the textbook fee for this upcoming school year and approve the removal of the textbook fee for the following school year.
        - 5.1.1.1.1. Moved: Rick Peterson
        - 5.1.1.1.2. Second: Ted Heap
        - 5.1.1.1.3. Vote: Approved Unanimously
  - 5.2. Contract & Legal:
    - 5.2.1. PR firm engagement: Management recommended to the board that they engage Dave Owen per their discussion at the last board meeting. Tim Evancich explained the procurement rules and process surrounding such a contract. Dave Owen should be retained under a sole source designation, even though we have procured multiple bids and determined that Dave's contract is reasonably priced. Dave Owen spent a few minutes explaining his contract and updating the board on his current efforts.
      - 5.2.1.1. Motion: To approve Dave Owen's PR contract as presented.
        - 5.2.1.1.1. Moved: Rick Peterson
        - 5.2.1.1.2. Second: Dee Henderson
        - 5.2.1.1.3. Vote: Approved Unanimously
    - 5.2.2. BSA facility use: Carolyn told the board that we haven't received satisfactory responses regarding the liability of chartering a scouting group and so we don't

feel comfortable doing it. The group is welcome to use our facility under our facility usage agreement as any other group is.

- 5.3. Facilities:
  - 5.3.1. Construction update: Tim gave an update on the auditorium construction at West Valley 2 - it is going very smoothly and we expect it to be ready before school starts next school year. At Draper we had a very successful meeting last week and are optimistic that the approval will happen at the end of the process.
  - 5.3.2. Pathway associates: representatives were unable to attend so we will postpone discussion.
  - 5.3.3. Summer projects: Our requests for projects totaled about \$1.6M and we will come back next month with a more refined list and number, estimated to be around \$1M.
6. Management Company Report
  - 6.1. Campus Reports
    - 6.1.1. Carolyn gave a summary of the campus reports
    - 6.1.2. Dan Bazan gave a summary of the enrollment report
  - 6.2. Academic Report
    - 6.2.1. Carolyn shared our effort with taking the new RISE test. She is not happy with the kind of testing that we are doing - the adaptive type testing creates a bad morale and discourages the students.
  - 6.3. Financial Report
    - 6.3.1. Carolyn introduced Fili Soakai, a new compliance budget employee. Fili presented the financial report as created by Phil.
      - 6.3.1.1. Motion: To accept the financial report
      - 6.3.1.2. Moved: Ted Heap
      - 6.3.1.3. Second: Dee Henderson
      - 6.3.1.4. Vote: Unanimously approved
7. Agenda Items for Next Meeting
8. Adjournment
  - 8.1. Motion: To adjourn
  - 8.2. Moved: Dee Henderson
  - 8.3. Vote: Approved Unanimously