

Governing Board Meeting Minutes

Date: June 26, 2018

Time: 7:05 PM

Place: APS District Office

Board members: Brad Findlay (Chairman), Thomas Young, Clay Hatch

Public Attendees: Holly and Justin Rawlings, Rick Peterson, Candace Ashby, Sarah Nelson

Staff: David Sharette, Lisa Bennett, Phil Collins, Joel Wright, Tim Evancich, Carolyn Sharette, Catherine Findlay

1. Welcome (7:05 p.m.) – Clay Hatch
2. Public Comment
 - Holly, Would prefer 6th grade stay at the D2 Elementary campus.
 - Sarah Nelson, Would like to see better parent communication in the planning stages. Recommending a parent board where opinions have value.
 - Brad affirms importance of communication and of mechanisms for that to occur. Parents always welcome to address the board.
 - Carolyn discussed hot topic meetings, land trust committee, communication chain, parent governing board, other communication options, newsletters at D2 were not as timely as previously.
3. Consent Agenda
 - a. Approval of the May 21st meeting minutes.
 - i. Motion: To approve the May 21st meeting minutes
 - ii. Moved: Thomas Young
 - iii. Second: Sean Estes
 - iv. Status: Approved unanimously
 - b. Approval of fee schedule
 - i. Motion: To approve the new school fee schedule
 - ii. Moved: Thomas Young
 - iii. Second: Clay Hatch
 - iv. Status: Approved unanimously
4. New Business
 - a. Exhibit A
 - i. Carolyn reviews Exhibit A and what our new “charter” will look like if approved.
 - ii. Motion: To approve the Exhibit A as presented by Thomas
 - iii. Second: Clay Hatch
 - iv. Status: Approved unanimously
 - b. Human Sexuality Curriculum
 - i. Carolyn explains that the state has required that we expand our 10th grade curriculum. Path to the website which would include the PowerPoints would be provided to parents in the course disclosure/permission forms.

- ii. Brad asks Carolyn for her recommendation.
 - iii. Motion: To approve by Clay Hatch
 - iv. Second: Sean Estes
 - v. Status: Approved unanimously
 - c. Student Data Governance Policy
 - i. Lisa reviewed the policy history and final policy.
 - ii. Motion to approve the Governance Policy by Thomas
 - iii. Second: Clay Hatch
 - iv. Status: Approved unanimously
 - d. Assurance of Compliance
 - i. Carolyn explains that this is how the state assures we are in compliance with their requirements.
 - ii. Motion to approve the submission of assurances checklist for the 2017-18 school year.
 - iii. Second by: Thomas
 - iv. Status: Approved unanimously
- 5. Follow-up Business
 - a. Joel Wright reminded the board of their commitment to post an RFP for the management contract of the schools. (Out of order)
 - i. Recommends a member of the governing board be assigned to work with him to send out an RFP on the state's new "Bidsync", on the Americanprep website, and perhaps to a few major companies directly. Put a deadline on the date of a couple of weeks. Score the bids. Make a decision at a near future board meeting or seek additional information.
 - ii. Clay Hatch has volunteered and Thomas has offered to assist. Joel states the limitation that he cannot have a quorum working on this with him.
 - 1. Motion: To authorize a committee of Clay and Thomas to work with Joel on publishing an RFP and presenting a recommendation to the board to consider.
 - a. Moved: Thomas Young
 - b. Second: Clay Hatch
 - c. Unanimous Approval
- 6. Governing Board Changes
 - a. Stacey McNeill has submitted a letter of resignation. Sean Estes has moved his family to Atlanta, Georgia and will also be resigning after this meeting. Brad Findlay is also resigning after a number of years as he will no longer be a parent of an American Prep student.
 - b. Brad shares what a phenomenal experience it has been for him to serve on the governing board and expresses appreciation for the staff. With a heavy heart but of necessity, he will resign after this meeting.
 - i. Motion to submit Clay Hatch as the new Board Chair by Brad Findlay
 - ii. Second: Thomas

- iii. Clay accepts the nomination
 - iv. Status: Unanimous Approval
 - c. Rick Peterson has agreed to rejoin the board and serve for a limited time, given the current circumstances and his tremendous institutional knowledge and cultural knowledge with American Prep, and previous experience as a board chair with American Prep.
 - i. Motion submitted by Brad Findlay
 - ii. Second by Thomas
 - iii. Status: Unanimous Approval
 - d. Meeting turned over to Clay Hatch, who speaks to the heavy lifting and hours spent on behalf of our schools and our parents who want more for their kids. Expresses thanks on behalf of the board.
 - e. 8:31 Note that technical difficulties have interrupted recording and initial efforts have failed. 8:35 audio resumed.
- 7. Administrative Conference to consider discipline committee composite. Carolyn replies that we are at the mercy of parents to attend, but explains the difficulty of drafting policy and expecting parents to attend. Brad expresses questions about data privacy aspects.
- 8. Monthly Campus Reports
 - a. Carolyn reviews the fun news from each campus. She describes the seven days of post-service that occurred after school with teachers examining data, working on 180-day plans, presenting data and their analysis/goals/needs.
- 9. Staffing Report
 - a. Carolyn discusses Teacher Retention Report. It is amazing how consistent it is from year to year for numbers staying/leaving each year.
 - b. Information tells us that teachers are not leaving despite other districts raising pay. She believes this is because:
 - i. They align with our teaching
 - ii. They love the students
 - iii. We provide a daycare with loving staff, highly subsidized.
- 10. Enrollment
- 11. Next year's net income will be closer to \$1mm rather than \$1.3mm. Afterschool programs were very careful with their funding and we are able to roll those over for FY19.
- 12. Response to concerns
 - a. Took all the concerns at the meeting, translated them into English, created a response to the parent concerns. Carolyn wants the board to see that we are not waiting to respond to parent concerns until we receive recommendations from the board. Part of that includes communicating with parents what we are doing to help the students feel unified. We are taking seriously what parents' concerns may be. Similar to how we address parent concerns raised in the parent surveys.

- b. Clay Hatch reports that the Task Force is not prepared to submit recommendations at this time. Suggests that Carolyn reduce the document she shared so that it is shorter and may be more easily communicated to the parents so that they feel they have been heard and we are responding to their concerns.
 - c. Brad suggests that Carolyn submit the document to the Task Force so that they may, with that additional input, merge or purge items from their recommendations to American Prep.
- 13. Clay returns to the Board membership and calls for additional search to fill seats. Clay suggests resurrecting resumes from previous search. Brad also suggests reaching out further to parents from West Valley. Carolyn will provide resumes to the board of those who were interviewed last time. Clay will follow up with West Valley to reach out to parents.
- 14. Next Meeting
 - a. The next board meeting is scheduled for July 13th at ____.
- 15. Adjournment
 - a. Motion to adjourn
 - i. Moved: Thomas
 - ii. Second: Rick Peterson
 - iii. Approved unanimously