

Governing Board Meeting Minutes

April 25, 2017

4:30 p.m.

APS offices

Attendees: Board members: Brad Findlay (Chairman), Jason Mecham, Chris Diener (phone), Stacy McNeill (phone), Dee Henderson (phone)

Staff: Carolyn Sharette, David Sharette, Phil Collins, Colin Bush

Public: Joel Wright

1. Welcome – Brad Findlay
2. Approve the minutes from the meeting held March 29, 2017 as presented.
 - a. Motion: To approve the minutes of the above meetings as presented
 - b. Moved: Stacy McNeill
 - c. Second: Jason Mecham
 - d. Status: Approved unanimously
3. Follow-up Business:
 - a. School Calendar - Staff has recommended we change Spring Break on next year's calendar to align with Canyons and Jordan Districts.
MOTION: To change spring break on the 2017-2018 calendar as recommended.
Moved: Jason Mecham
Second: Chris Diener
Status: Approved unanimously
 - b. APEF/UCA Management Agreement for the Kindergarten/Daycare program.
MOTION: To approve the APEF/UCA Management Agreement for Kindergarten/Daycare program.
Moved: Jason Mecham
Second: Chris Diener
Status: Approved Unanimously
 - c. Cash Receipts Policy Update - The Title 1 review of all schools found that a policy was needed to delineate that any check written by a parent must be made to the school and to no teacher. We have never had a check from a parent to a teacher, but our cash receipts policy has been updated.

MOTION: To approve the cash receipts policy update as presented.
Moved: Jason Mecham
Second: Dee Henderson
Status: Approved Unanimously

d. Enrollment Policy Update - The D2/D3 campuses have chosen to update their enrollment policy to allow a 2-mile radius enrollment priority and have presented it to the governing board.

MOTION: To amend the enrollment policy of the D2/D3 campuses to allow priority enrollment to students living within a 2 mile radius of the school.

Moved: Jason Mecham

Second: Chris Diener

Status: Approved Unanimously

e. Salem Campus financing - Joel Wright presented the management agreement between APS and UCA which replaces the one between Liberty and UCA.

MOTION: To approve the UCA and APS management agreement replacing the previous contract.

Moved: Jason Mecham

Second: Dee Henderson

Status: Approved

f. The Liberty 1.91 acre parcel north of the campus is owned by Liberty and their board wishes to donate it to UCA at closing.

MOTION: To accept the donation of the 1.91 acre parcel from Liberty at closing.

Moved: Jason Mecham

Second: Chris Diener

Status: Approved Unanimously

g. To approve the first amendment to the purchase agreement on the Salem campus that corrects the legal description.

MOTION: To approve the first amendment to the purchase agreement on the Salem campus that corrects the legal description.

Moved: Jason Mecham

Second: Dee Henderson

Status: Approved unanimously

4. New Business: Discussion: APS/UCA management agreement and need for rfp was discussed. Staff will continue to research the need for an rfp, or the option of identifying APS as a sole-source provider. Staff will contact the charter authorizer (SCSB) and seek their advice.

5. Report of Finance Committee: Jason Mecham, Finance Committee Chair

- a. The DSCR is 1.51 and the requirement is 1.15 so we are well above what is required. The DCOH is 77 days, with requirement of 60 days. The actual net income through March \$919,000 with budgeted net income at this point being 617,679.75.
6. Brad Findlay gave an update on the D3 construction, including the emergency access.
7. Next meeting May 23, 2017 at the West Valley 1 at 4:30 p.m.
8. Motion to Adjourn: Jason Mecham, 2nd Brad Findlay - Unanimously approved.